

VILLAGE OF RENSSELAER FALLS

Regular Meeting Minutes

June 4, 2018
(6:00 P.M.)

Present: Mayor Michael Hammond, Trustee Member's, and Stacy Gushea and Trustee Jolene LaSiege Charles Fifield, Connie McAllister

Also in Attendance: Sewer Clerk/Deputy Treasurer Esther Gushea, Clerk Treasurer/Deputy Lisa Hammond, Code Enforcement Officer Tim Tuttle, Ralph Hammond, Bob Poor, Bonnie St. Denny, Kyle Hartman, Sewer Superintendent Mark Basford, Brandon Kelly, Mark Bomyea, James & Karin Blackburn, Tammy Cotton

Absent: Village Attorney Henry Leader

1. Pledge of Allegiance: Pledge of Allegiance was said by all in attendance.

2. Approval of Minutes:

Minutes of May 7, 2018 Regular Board meeting were approved:

Motion: Connie McAllister Seconded: Jolene LaSiege Vote: unanimous

3. Appropriations:

a. General: \$ 2,356.47

b. Sewer: \$ 7,291.44

Motion: Charles Fifield Seconded: Stacy Gushea Vote: unanimous

4. Department Head Reports:

a. Sewer Report: Mark Basford gave a written report. Mayor Hammond read Basfords report aloud. Discussion was held on Corning going over, this matter tabled

Motion: Stacy Gushea Seconded: Connie McAllister Vote: unanimous

- b. Code Enforcement Report: Tim Tuttle gave a written report. Tuttle added that clean up continues in the Village and that at least five projects are coming up.

Motion: Charles Fifield Seconded: Stacy Gushea Vote: unanimous

- c. Clerk's Report: Clerk Hammond stated that she worked with Gray and Gray on creating abstracts for the Village.

Motion: Connie McAllister Seconded: Stacy Gushea Vote: unanimous

- d. Mayor's Report: Mayor Hammond gave a verbal report. Hammond started the process on obtaining a municipal credit card. Mayors dinner will be held in Canton at the Club on June 7th with a presentation on Workmans Comp.

Motion: Charles Fifield Seconded: Stacy Gushea Vote: unanimous

- e. Grant Writer: nothing to add

- f. Committee Reports:

Trees - Bob Poor reported that he and Ralph Hammond did a survey of what trees need to be replaced and or ordered. Poor stated that he will be ordering one or two crabapple trees and 5 red maples. Kyle Hartman was present and requested a Crimson King Maple. Hartman also requested that a broken tree in front of his fence, behind the cemetery be taken down. Mayor Hammond stated that he has spoken to Red St. Denny about removal of that.

Playground - Mayor Hammond reported that he meet with Rob Burnett again about the scale of the new building to be placed at the playground. Hammond met with Blueline Engineering about constructing material so this project can go out to bid. Discussion was also held on the age of the Sewer Plant. The fact that Cornings usage is higher than in their contract. And lastly reviewing and renewing contracts for outside Sewer users.

Fall Festival - nothing to add

Motion to approve all of the above reports

Motion: Charles Fifield Seconded: Stacy Gushea Vote: unanimous

5. Updates:

- a. RF Municipal Building: Mayor Hammond reported that he met with Rob Burnett 40x60 building.
Mayor Hammond asked that the board members think about what the building will be called a pavilion, municipal building or playground pavilion

- b. Comprehensive Plan: Mayor Hammond discussed local shares with both Villages in the Town of Canton. The Town of Canton was awarded a Grant and is looking for both the Village of Canton and Village of Rensselaer Falls to contribute. The Town is looking for a clear written contribution and it was mentioned that possible it would be on assessment value of the Village of Rensselaer Falls. Hammond stated that he and Karin Blackburn have been attending meetings for over a year. Blackburn has contributed countless hours to the website for the comp plan. This matter tabled to July's meeting.

- c. Mayor Dinner - June 7, 2018:

Trustee Connie McAllister and Mayor Michael Hammond will attend

6. New Business:

- a. Fire Department Request:

Members of the Rensselaer Falls Fire Department were present and discussed the current grant they are working on getting to purchase a newer fire truck. The members asked the Village Board to consider helping fund a portion of the \$50,000.00 that they need to contribute to the grant.

Brandon Kelly, Rensselaer Falls Fire Department Treasurer was present and gave a brief overview of the Departments budget and stated that Bingo is what generates most of their income. Kelly reminded the board members that the Fire Departments cost go up each year and the volunteer numbers seem to go down. James Blackburn, Rensselaer Falls Reque was also present and explained how Grant process works.

Mark Bomyea talked about how much training goes into to being a Firefighter and a Reque Member. Bomyea noted that the Department members attended a Fire Summit meeting at the Town of Canton.

After discussion it was decided to table the matter to Julys meeting.

Motion: Jolene LaSieve Seconded: Charles Fifield Vote: unanimous

b. Apex Solar Discussion:

Mayor Hammond talked about his discussion with Apex in May about community solar. Hammond stated that he would like to see the Village and Fire Department collaborate. Apex will come to a Village meeting in July to discuss this.

c. Summer Work: A brief discussion was held on upcoming projects. Mayor Hammond to talk with Highway Superintendent Billings on this.

d. Drainage Committee: A brief discussion was held on the drainage problems in the Village. A committee was formed of Trustee Charles Fifield and Randy McAllister

Mayor Hammond will talk with Highway Superintendent Billings to see if this is something he can do or if a outside contractor should be considered. Hammond stated that ditching and drainage should be this years summer goals.

e. Grant Authorization Discussion and Approval:

Mayor Hammond went over Resolution #1 & #2 of 2018

#1 resolution is giving Mayor Hammond and Clerk Lisa Hammond authority to release public advertising for sealed bids for construction of a community pavilion.

Vote:

#2 resolution is giving Laura Bomyea the authority to sign grant related paperwork with approval of Mayor Hammond

Vote:

See attached resolutions.

f. Procurement Policy Discussion and Approval:

Mayor Hammond produces a Procurement Policy for board members review.

Policy was approved by both Village Attorney and Consultant Laura Bomyea

Motion to adopt and approve Policy.

Vote:

See attached policy.

Motion: Connie McAllister Seconded: Charles Fifield Vote:
unanimous

- g. Part Time Maintenance Position Discussion and Possible Approval:
Discussion was held on approval to hire Ernie Swartfigure at \$15.00 an hour
Mayor Hammond stated that a Village Lawn Mower, Weed Eater, and other
items to be used to get the job done. Motion was made to hire Swartfigure at
\$15.00 an hour as long as he is in compliance to the Village.

Motion: Charles Fifield Seconded: Connie McAllister Vote: unanimous

7. Any other business that may come before the Board:

Tammy Cotton complained about dogs running loose.
Mayor Hammond suggested Cotton call Jim Pipher the dog control officer.
Cotton also complained about neighbors burning grass and garbage.
Cotton suggested signage for the new library stands - Cotton stated she loved the
library. President Shelly Sanderson is to get signage done. "Give a book and take a
book." In ending Cotton thanked the Village for making the Village look nice with the
Flower pots and the Little Library's.

7:34 p.m. Meeting adjourned

Motion: Jolene LaSiege Seconded: Stacy Gushea Vote: unanimous

Respectfully Submitted:

Lisa Hammond
Village Clerk