

VILLAGE OF RENSSELAER FALLS

Regular Meeting Minutes

July 1, 2019
(6:00 P.M.)

Present: Mayor Michael Hammond, Deputy Mayor Charles Fifield, Trustee's, Connie McAllister, and Stacy Gushea

Also in Attendance: Clerk Treasurer Lisa Hammond, Code Enforcement Officer Tim Tuttle, Sewer Superintendent Mark Basford, Ernie Swartfigure, Ralph Hammond, Steve Hammond, Bob Poor and Shari Fifield

Absent: Village Attorney Henry Leader and Trustee Jolene LaSieve

1. Pledge of Allegiance: the Pledge of Allegiance was said by all in attendance.
2. Approval of Minutes:

Minutes of June 10, 2019 board meeting were approved.

Motion: Connie McAllister Seconded: Charles Fifield Vote: unanimous

3. Appropriations approved:

Motion: Stacy Gushea Seconded: Connie McAllister Vote: animous

4. Department Head Reports:

- a. Sewer Report: Mark Basford gave a verbal report.

Basford stated everything is flowing nicely.

Mayor Michael Hammond reported to the board that the GIS grant that the Village is partnering on is going to be funded. Star Carter of DANC will be picking up the sewer records to be delivered to Continuum Inc for scanning in Syracuse. This process will take about 30 days and then the records will be returned. Basford will locate the cleanouts for DANK when the time comes.

Motion to approve Sewer Report by Trustee Connie McAllister, seconded by Trustee Stacy Gushea. All voted in Favor. Motion carries.

- b. Code Enforcement Report: Tim Tuttle gave a verbal report.

Tuttle stated that things are going smoothly.

Motion to approve Code Enforcement Officer report by Trustee Connie McAllister, seconded by Trustee Charles Fifield,. All voted in favor. Motion carries.

- c. Clerk's Report: Clerk Hammond reported that the collection of taxes the month of June went smoothly. Hammond reported that to date about \$28,000.00 has been collected. Hammond also reported that Margie Shermon assisted in renewing the Quickbooks program and that a bill will be forthcoming. Hammond added that now that the minutes have been approved, she will work with Community Bank to change the names on the bank accounts.

Motion to approve Clerk's report as presented by Trustee Charles Fifield, seconded by Trustee Connie McAllister. All voted in favor, motion carries.

- d. Mayor's Report: Mayor Michael Hammond gave a verbal report.

Motion to approve Mayor's report by Trustee Charles Fifield, seconded by Trustee
All voted in favor, motion carries.

- e. Committee Reports:

Trees - Discussion was held on the removal of a tree on State Street in which Carl St. Denny will take care of. It was decided after reviewing the list that all trees be removed with the exception of the Large Pine tree located at 106 Cornelia Street. Trustee Connie McAllister will reach out to homeowners about cleaning up the back yard to make this possible, as there is too much grass/hay and debris in the way. McAllister will report back at the August board meeting.

Motion to approve Trustee Connie McAllister, seconded by Trustee Stacy Gushea, all voted in favor. Motion carried.

Playground - None

Fall Festival - A committee meeting will hold a brief meeting after this Village Board meeting tonight. A committee member will report at next month regular

Village Board meeting.

Motion was made by Trustee Stacy Gushea to accept the committee reports, seconded by Trustee Connie McAllister. All voted in favor. Motion carries.

5. New Business:

a . Carl St. Denny:

See committee reports above: Trees

b. DANC Grants:

See Code Enforcement Officers Report above

6. Updates:

a. Summer Projects:

Mayor Hammond stated that he reached out to Shelly Wasburn, store owners in the Village and she is no longer interested in having the store parking lot done while the materials and equipment our available. One street is a Town of Canton Street so Mayor Hammond will reach out to the Town to see if they would contribute to the cost. Mayor Hammond also discussed making more green space and getting rid of a section of Rensselaer Street. Hammond will talk with Terry Billings about the estimate and working with Heuvelton and Potsdam to cut down on the hauling of materials. Mayor Hammond reminded the board that we have CHIPS monies forthcoming that these projects will qualify for.

b. Comprehensive Plan:

Mayor Hammond discussed the Comprehensive Plan meeting which was held on June 13th, 2019 in Canton. A Public Hearing was held. Hammond updated that board members of the status to date. Two main concerns that the public had was the overlay district areas west of the Oswegatchie River on Front and West Front Street. The Firm explained that purpose for land uses are zoning recommendations only and that any zoning changes would be a separate process in the future. This overlay suggestion is to allow a mixed use. Due to the concern the engineers rewrote the plan for that portion of the plan to make the recommendation clearer. The suggestion was that the people in

the Town of Canton that want a voice could possibly be annexed into the Village, allowing them to have a voice in the Village. The next thing that will happen is the Town of Canton, Village of Canton and Village of Rensselaer Falls will meet together. Hammond added that the Town of Canton will take the Lead on the SEQR. All three municipalities will hold their own Public Hearings separate. In ending Hammond stated that this is a recommendation plan. Zoning and Planning still will have to go through a process to be changed.

c. Pavilions RFP:

Mayor Hammond stated that Laura Bomyea has a draft RFP and is waiting on stamped prints to have when sending out the RFP.

d. Falls Festival: See above under Committee reports

e. Street Lights:

Mayor Hammond asked Clerk Hammond to research the minutes and get the information to the National Grid Company.

7. Any other business that may come before the Board:

Trustee Connie McAllister asked Clerk Hammond to contact the Board of Elections about a four year term as opposed to the current 2 year terms.

6:45 p.m. meeting adjourned

Motion: Connie McAllister Seconded: Stacy Gushea Vote: unanimous

Respectfully Submitted:

Lisa Hammond
Village Clerk