

**VILLAGE OF RENSSELAER FALLS**  
**Regular Meeting Minutes**  
**May 8th, 2023**  
**6:00 P.M. Regular Monthly Meeting**

Present: Deputy Mayor Charles Fifield, Trustee Samatha Booth, Trustees Connie McAllister, Village Clerk Lisa Hammond, Shirley and Nick Calton

Absence: Mayor Michael Hammod, Trustee Jolene LaSiege, Attorney Henry Leader and Sewer Superintendent Mark Basford

6:00 p.m. Deputy Mayor Charles Fifield opened the Regular monthly meeting

1. Pledge of Allegiance was said by all in attendance
2. Appropriations: Sewer and General

Bills were audited by Trustees Charles Fifield and Connie McAllister

Motion: Connie McAllister      Seconded: Samatha Booth      Vote: unanimous

3. Approval of Minutes:

Minutes of April 3, 2023

Motion: Samatha Booth                      Seconded: Connie McAllister      Vote: unanimous

4. Reports: Departments and Committees

- a. Sewer Report: Mark Basford was not present but provided a written report

24 Hours reported by Basford for March and 36 Hours reported for Jared Murray

Motion: Connie McAllister                      Seconded: Samantha Booth      Vote: unanimous

- b. Code Enforcement Report: none - Tabled - Clerk Lisa Hammond stated that she has had correspondence with both Attorney Leader and Code Enforcement Officer Russell Lawrence of Oswegatchie. Clerk Hammond is helping assist in the permit

process between Grant Backus and Russell Lawrence.

c. Clerk's Report:

Clerk Lisa Hammond reported that she is fielding calls about Code matters such as building permits. CHIPS letter has been received and a Sales tax check from the County in the amount of \$16,772.20. Clerk Hammond continues to work with Corning on payments. Farris Greenhouse is going to work with us on pricing for the municipal plants. Relieves will be sent to the County for unpaid sewer rent within the next couple days.

Motion: Samatha Booth                      Seconded: Connie McAllister    Vote: unanimous

d. Mayor's Report: None

e. Committee Reports:

*Trees* - None

Playground/Falls Festival Committee - Trustee Connie McAllister wants to order new items and organize a work day. Discussion was held

Small Business - none

Motion: Samatha Booth                      Seconded: Connie McAllister    Vote: unanimous

5. New Business:

A. Relieves - Discussion and possible Approval:

Clerk Lisa Hammond distributed the relieves of unpaid sewer bills to be placed on the Village Tax bills to the Village Board members .

Trustee Connie McAllister made a motion to approve the relieves, seconded by Trustee Samatha Booth —  
Deputy Mayor Charles Fifield also approved  
All in favor

6. Updates. None

7. ANY OTHER BUSINESS THAT MAY COME BEFORE THE VILLAGE BOARD

UnderSheriff Sean O'Brien was present and provided information about himself and the accomplishments of the St. Lawrence County Sheriff's Department. Questions and Answers were exchanged. O'Brien noted he wants full communication and stressed if anyone has questions to please reach out to him.

6:16 p.m closed regular monthly board meeting

Motion: Connie McAllister      Seconded: Samatha Booth      Vote: unanimous

Respectfully Submitted:

Lisa Hammond, Village Clerk