

VILLAGE OF RENSSELAER FALLS

November 10, 2025

6:00 P.M. Regular Monthly Meeting

Present: Mayor Michael Hammond, Deputy Mayor Connie McAllister, Trustees Samantha Booth and Nicholas Calton,

Absence: Attorney Henry Leader, Trustee Jolene LaSiege, Code Enforcement Officer Ron Dulmage, and Sewer Superintendent Mark Basford, Village Clerk Lisa Hammond

6:00 p.m. Mayor Michael Hammond opened the regular meeting

1. Pledge of Allegiance was said by all in attendance
2. Appropriations: Sewer and General

Bills were audited by Trustees Samantha Booth and Connie McAllister

Motion to approve bills.

Motion: Nicholas Calton Seconded: Samantha Booth Vote: unanimous

3. Approval of Minutes:

Minutes of September 8th, 2025 were approved

Motion: Connie McAllister Seconded: Nicholas Calton Vote: unanimous

4. Reports: Departments and Committees

- a. Sewer Report: Mark Basford was not present.

53 Hours reported by Basford for and 32 Hours reported for Jared Murray for the Month of September, 2025. Mark Basford sent a written report to board members, reporting in detail. Normal flows were reported with no issues. Quarterly reporting has been completed. With the new sand the weeds have been under control, as the new sand isn't producing much weed growth. Basford reported he rented a small excavator to help with the new sand beds. In the spring top soil will go down and be seeded.

Motion: Samantha Booth Seconded: Nicholas Calton Vote: unanimous

- b. Code Enforcement Report: Code Officer Ron Dulmage was present and reported that the two parcels that were up for auction at the County were sold. Dulmage noted that he will be sending out a letter to Village residents about not parking on Village sidewalks and removing excessive amounts of scrap in their yards. No new permits have been issued this month.

Motion: Samantha Booth Seconded: Nicholas Calton Vote:

- c. Clerk's Report: Clerk Lisa Hammond reported that called on the County auction parcels but was told we will have to wait until the deeds are filed. Village taxes have been closed out for the year. AIM check has been received. Payment for restitution of damage to the playground was received. Clerk Hammond reported she met with Jodi Wenzel, Risk Manager for St. Lawrence County to do an annual inspection of the Village Office and Sewer Plant, a copy of compliance was forwarded to Mark Basford A monthly inspection of the Fire Extinguisher will be conducted by Clerk Hammond. Basford will inspect Fire Extinguishers at the Sewer Plant. Clerk Hammond noted she also met with SN Partners at the sewer plant for a recall on the Village Tractor. The tractor has been repaired. Lastly Clerk Hammond met with the USDA for a compliance review and all was found to be good, followed up by documents signed by Mayor Hammond and sent back to USDA. Sewer employees have been reported to the New York State Retirement System.

Motion: Samantha Booth Seconded: Nicholas Calton Vote: unanimous

- d. Mayors Report: Mayor Michael Hammond stated that he continues to work with the Library Grant issues and FEMA project going forward. Hammond did note that the Falls Festival Committee met and has placed donations on the Playground and Library Project for the betterment of the Community. The website was updated today. Barrels and Flags have been taken care of for the season, stated Mayor Michael Hammond

Motion: Samantha Booth Seconded: Nicholas Calton Vote: unanimous

- e. Committees - Falls Festival/Trees/ Playground. See Mayors Report .

5. New Business:

a. Affidavit of Tax Collection - Discussion & Possible Approval:

Board members reviewed and approved Final Tax Collection paper work

Motion: Connie McAllister Seconded: Nicholas Calton Vote: unanimous

b. Rescue Squad Contract = Discussion and Possible Approval:

Mayor Hammond and Village Board members reviewed Rescue Squad Contract and process going forward on the Budget Process, asking for the Rescue to get items to the Village Board by February 1st each year. A request for a member to attend at least two meetings of the Village each year. Hammond added that the \$4,000.00 check has been prepared and will be issued upon Contract Agreement Signatures. This is a one year contract. Discussion was held. Trustee Samantha Booth questioned if they knew it was coming to them. Mayor Hammond replied “no, but I plan on getting it off to them in an email. Discussion was held on the services provided. Approval was made

Motion: Samantha Booth Seconded: Connie McAllister Vote: unanimous

c. Community Bank Resolution - Discussion & Possible Approval:

Paper work has been drawn up for a short term anticipated note of 411,000.00 Paper work reviewed by board members. Approval for this note was given previously at September's regular board meeting. Mayor Michael Hammond stated he wanted board members to see final paperwork before he signs with the Bank.

d. DANC GPS Contract - Discussion & Possible Approval:

Discussion was held on the 5 year contract that expired in May 2025, it was decided to hold a discussion with Mark Basford for his input on the matter. \$1,045.00 a year was the cost.

6. Updates:

a. Library Project Discussion:

Mayor Michael Hammond stated that Emily Hastings, President of the Canton Free Library contacted him to say the application for the DASNY grant has made it over a big hurdle and is looking good. Should hear something by December 2025. Phase 2 of this Grant is looking very promising. Mayor Hammond noted that the Falls Festival focus now will be on the Library Project.

ANY OTHER BUSINESS THAT MAY COME BEFORE THE VILLAGE BOARD

Next Village Board meeting will be held on November 10th, 2025 at 6 p.m

6:22 p.m. Closed Regular Monthly Board Meeting

Motion: Nicholas Calton Seconded: Connie McAllister Vote: Unanimous

Respectfully Submitted:

Lisa Hammond, Village Clerk